

The Pipeline

Vol. 1998, Number 22

September 21, 1998

Louise Bailey Recognized For Service in Alcohol and Drug Treatment

By Gil Lawson

A veteran state employee in the Kentucky Cabinet for Health Services was recently recognized for her years of service in the alcohol and drug treatment field.

Louise Bailey, who was an administrative assistant in the Division of Substance Abuse, was given the Distinguished Staff Service Award by the Southeastern School of Alcohol and Other Drug Studies on Aug. 19 during the group's annual conference in Athens, Ga. The school, which Bailey directed in 1987 and 1988, was established to offer training to people interested in alcohol and drug treatment and prevention in eight states.

Bailey, who retired in January after 27 years of service, "was well recognized throughout the state for her commitment to quality training in alcohol and drug treatment programs," said Mike Townsend, director of the Division of Substance Abuse.

Bailey headed the Kentucky School of Alcohol and Other Drug Studies from 1991 to 1997 and was Kentucky's state coordinator for the Southeastern since 1975.

PIPELINE, a weekly newsletter for employees of the Cabinets for Families and Children and Health Services, welcomes reader comments and contributions. Items for *Pipeline* are due by 4:30p.m. Tuesdays; items for intercom announcements are due by 4:30p.m. Mondays. Editor/Designer: Margaret Davis Harney

E-mail Cwillis1@mail.state.ky.us

Address & Phone Communications, CHR 4C-A; 564-6786

Web Site <http://cfc-chs.chr.state.ky.us/>

Check It Out

You will soon receive information about your paycheck deductions from the Employee Services Branch. **Read it carefully.** If you believe your deductions are incorrect, call Melony Collins or Fay Klessig at (502) 564-7770.

If you need to correct your name or home address, give the correction to your supervisor. Your supervisor will make sure that form OPS-7 (formerly CHR-7) is submitted to the appropriate personnel administrator.

This is extremely important. Employee Services staff will use this information to prepare and mail your W-2 to your home at the end of the year.

So check it out – it's your money.

Former Director of Mental Retardation Division Recognized for Work

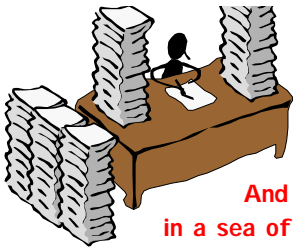
By Gil Lawson

A former director of the state Division of Mental Retardation has been recognized with a leadership award named in her honor.

Karen L. Middendorf was honored Sept. 10 during the Best Practices Conference in Lexington sponsored by the Division of Mental Retardation, part of the Department for Mental Health-Mental Retardation Services. Middendorf headed the division for 2 ½ years – from 1995 through 1997. She is currently the associate executive director of the Human Development Institute at the University of Kentucky.

Middendorf was honored by the conference planning committee for her vision for the future and commitment to people with disabilities and their families. She has worked as a service provider, teacher and consultant.

Continued on page 2



**"Well, I've been down one time.
And I've been down two times.
And right now I'm drowning, drowning
in a sea of paper!"**

(Sung to the tune of "Drowning in a Sea of Love," 1970s soul hit by Joe Simon.)

A few years ago the folks who live and breathe computers said the whole world was moving toward something they liked to call "the paperless office." They said the computer age would allow us humans to communicate electronically, eliminating the need to murder all those trees and fill up our file cabinets with documents.

Right! And the moon is made of green cheese!
Look around – is your office paperless? I didn't think so. We may eventually reduce our reliance on paper, but I think you'll agree that we're not there yet.

The Cabinet for Families and Children's gurus of record retention, space usage, and leasing made a pitch to pitch some of that paper during the Aug. 31 Leadership meeting, saying that staff – both in the field and in Central Office – frequently complain that they've run out of space and need more.

But when it comes right down to it, the space problem often is the result of boxes and file cabinets bursting with paper. A lot of that paper is old stuff that's backed up electronically or stored somewhere else – like with the official record-keepers in Frankfort. And nobody wants to pay \$10 per square foot to store paper.

So we'd like to ask that, instead of drowning, please dance.
That's right – DANCE!

**"Everybody's doin' a brand new dance, now
Come on, baby, do the Paper Purge now.
I know you'll get to like it if you give it a chance, now
Come on, baby, do the Paper Purge now.
My little baby sister can do it with ease
It's easier than learnin' your ABC's
So come on, come on, and do the Paper Purge with me!
You got to swing your hips now
Come on, jump up, jump back
Until you find that garbage sack, whoa whoa ..."**

(Sung to the tune of "Do the Loco-Motion," 1960s pop hit by Little Eva)

If a paper copy doesn't add value to your work, get rid of it. Sure, you need to keep some of the documents you generate or receive from colleagues. Documentation, after all, is an important part of our credibility. But if it's more than five years old, archiving regulations say pitch it. And instead of just throwing it away, recycle it whenever possible. If you have questions about archiving, or want to find out who is your official records custodian (??), ask Elaine Campbell at 564-3834. (Or Van Davis?) She/he/they can help keep you from drowning.

A Special 'Thank You'

By Carmen Maxson

I would like to say thank you to all of the co-workers, employees, and friends who have extended their condolences to me after the death of my husband, Dr. Thomas Maxson. Their thoughts and prayers have helped tremendously through this difficult time.

I want to say a special thank you to Marcia Morgan, Dr. Rice Leach, and Sharon Stumbo, CHS, who provided lots of support not only to me but to the employees of the Division of Laboratory Services. I am sure they appreciate it as much as I do.

Tom would be grateful to everyone for their kindness and consideration toward his family. They commented numerous times about how much they appreciated the outpouring of sympathy and genuine caring from each person they met who worked with Tom. And to Porter Bailey who performed the service. As many of you know, he did a wonderful job of capturing Tom's personality and professionalism.

My only hope is that the nothing will diminish the respect and honor that Tom deserves. The scholarship fund that has been set up by APHL in Washington, DC is both an honor and a wonderful way to remember him. Who knows, maybe one day a son or daughter of one of our own will receive that scholarship. If you need more information on that, give me a call. Thank you all again.

Continued from Page 1

Former Director Recognized...

Middendorf is a fellow in the American Association on Mental Retardation, has been active in the group's Kentucky

Chapter and the Southeast region and has served as the national president, president-elect and vice president of the AAMR.

Middendorf has received many honors, including: the Award for Distinguished Leadership from the Kentucky Association for Persons in Supported Employment in 1998; the Larry Scott Distinguished Service Award from the Southeast Region of the American Association on Mental Retardation in 1992; and the Professional Excellence Award from the Kentucky Chapter of the American Association on Mental Retardation in 1989.

A plaque will be located in the Division of Mental Retardation to indicate future recipients.

Notes and Activities

- ✓ DIS Systems Training Branch Course Schedule for October - December 98 is now on the DIS Internet Site at: www.state.ky.us/stbhome.htm
- ✓ Win 12 McDonald's Beanie Babies! Guess the number of beans in the jar. The closest guess without going over wins the Beanie Babies. Proceeds to go to KECC. Call Melony at 4-7770 or come by Employee Services Branch, 5th Floor, CHR Bldg.
- ✓ Chesley Peyton, a Corrections Cabinet employee who works at the Blackburn Correctional Complex, recently underwent emergency surgery for kidney failure. Anyone who would like to donate sick leave is asked to call Janice Finley at 564-4636 or to send sick-leave donation forms to Janice at Room 200, State Office Building.
- ✓ There will be a KECC Golf Scramble, Wednesday, September 30th at Juniper Hills Golf Course. Shotgun starts at 1 p.m. Entry fee is \$35 per person (includes cart, green fees, dinner and prizes) ½ of participants fee is tax deductible. For entry forms or more information contact: Mary Rogers, DES at 4-2368, Billy O'Banion, CHS at 4-2888, or Debbie Armstrong CFC at 4-7770.